

Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 31 October 2023

Dear Councillor

## CABINET

You are requested to attend a **Cabinet** meeting to be held at **Steve Greenslade Room, County Hall, Usk** on **Wednesday, 8th November, 2023**, at **5.00 pm**.

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. 2023/24 REVENUE BUDGET - MONTH 5 UPDATE 1 - 48

Division/Wards Affected: All

Purpose: To provide Cabinet with an update of the progress of the Councils revenue budget for the 2023/24 financial year, as forecast at the end of Month 5 (August).

Author: Jonathan Davies, Head of Finance (Deputy S151 officer)

Contact Details: jonathandavies2@monmouthshire.gov.uk

4. REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) 49 - 84

Division/Wards Affected: All

Purpose: To consider the updated MCC RIPA policy and recent IPCO inspection outcomes

Author: Geraint Edwards, Solicitor and Acting SRO

Contact Details: geraintedwards@monmouthshire.gov.uk

5. PUBLIC SERVICES OMBUDSMAN FOR WALES ANNUAL LETTER 2022/23 85 - 98

Division/Wards Affected: All

Purpose: The purpose is to fulfil the expectation of the Public Services Ombudsman for Wales that their report is brought to the attention of Cabinet.

Author: Annette Evans, Customer Relations Manager

Contact Details: [annetteevans@monmouthshire.gov.uk](mailto:annetteevans@monmouthshire.gov.uk)

Yours sincerely,

**Paul Matthews**  
**Chief Executive**

### CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Ward
Mary Ann Brocklesby	<p><b>Leader</b> Lead Officer – Paul Matthews, Matthew Gatehouse</p> <p>Whole Authority Strategy and Direction Whole authority performance review and evaluation Promoting localism within regional and national frameworks Relationships with Welsh Government, UK Government and local government associations Regional Relationships with City Regions and Public Service Board Strategic Procurement Local Food production and consumption, including agroforestry and local horticulture</p>	Llanelly
Paul Griffiths	<p><b>Cabinet Member for Planning and Economic Development Deputy Leader</b> Lead Officer – Frances O'Brien</p> <p>Economic Strategy Local development plan and strategic development plan including strategic housing sites Homelessness, affordable housing delivery and private sector housing (empty homes, leasing scheme, home improvement loans, disabled facilities grants and adaptive tech) Supporting Town Centres including car parking and enforcement Development Management and Building Control Skills and Employment Broadband connectivity Car parks and civil enforcement trading standards, environmental health, public protection, and licencing</p>	Chepstow Castle & Larkfield
Rachel Garrick Ben Callard	<p><b>Cabinet Member for Resources (Job Share)</b> Lead Officers – Peter Davies, Frances O'Brien, Jane Rodgers</p> <p>Finance including MTFP and annual budget cycle Benefits Digital and information technology Human resources, payroll, health and safety Land and buildings Property maintenance and management Emergency planning</p>	Caldicot Castle Llanfoist & Govilon

<p>Martyn Groucutt</p>	<p><b>Cabinet Member for Education</b>  Lead Officers – Will McLean, Ian Saunders</p> <p>Early Years Education  All age statutory education  Additional learning needs/inclusion  Post 16 and adult education  School standards and improvement  Community learning  Sustainable communities for learning Programme  Youth service  School transport</p>	<p>Lansdown</p>
<p>Ian Chandler</p>	<p><b>Cabinet Member for Social Care, Safeguarding and Accessible Health Services</b>  Lead Officer – Jane Rodgers</p> <p>Children’s services  Fostering &amp; adoption  Youth Offending service  Adult services  Whole authority safeguarding (children and adults)  Disabilities  Mental health and wellbeing  Relationships with health providers and access to health provision</p>	<p>Llantilio Crossenny</p>
<p>Catrin Maby</p>	<p><b>Cabinet Member for Climate Change and the Environment</b>  Lead Officer – Frances O’Brien, Ian Saunders</p> <p>Decarbonisation  Transport planning, public transport, highways and MCC fleet  Active travel and Rights of way  Waste management, street care, litter, public spaces, and parks  Pavements and back lanes  Flood alleviation, management and recovery  Countryside, biodiversity, and river health</p>	<p>Drybridge</p>
<p>Angela Sandles</p>	<p><b>Cabinet Member for Equalities and Engagement</b>  Lead Officers – Frances O’Brien,, Matthew Gatehouse, Jane Rodgers</p> <p>Community inequality and poverty (health, income, nutrition, disadvantage, discrimination, isolation and cost of living crisis)  Citizen engagement and democracy promotion including working with voluntary organisations  Citizen experience - community hubs, contact centre, and customer service and registrars  Leisure centres, play and sport  Tourism Development and Cultural strategy  Public conveniences</p>	<p>Magor East with Undy</p>

	Electoral Services and constitution review Communications, public relations and marketing Ethics and standards Welsh Language	
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# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

